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| **Application Form for Incentive Support**  **Corporate Meeting & Incentive Group 2018**  **Local Handling Agency:**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Company Name |  | | | | | Contact Person / Designation |  | | | | | Tel Numbers | Office |  | Mobile |  | | Email Address |  | | | |   **Handling Agent / Venue Contact / Hotel Contact in Korea:**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Company Name |  | | | | | Contact Person / Designation |  | | | | | Tel Numbers | Office |  | Mobile |  | | Email Address |  | | | |   **Corporate Group Information:**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Company Name |  | | | | | Contact Person / Designation |  | | | | | Contact Numbers | Office |  | Mobile |  | | Email Address |  | | | | | Group Size |  | | | | | **Eligible for Additional Support** | **YES or NO** | | | | | Flight schedules  *(※ Please provide all flight details for the itinerary.)* | |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Date** | **Flight No** | **Sector** | **ETD** | **ETA** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | | | | |   **\*\* Mandatory**   1. Please select **ONE** of the souvenir options:  |  |  |  | | --- | --- | --- | | **Chopstick Set** | **Eco Bag** | **Foldable Bag** | |  |  |  |   (B) Please select **ONE** of the options:   |  |  |  |  | | --- | --- | --- | --- | | **Welcome Ceremony** | **Non-Verbal Performance** | **Attraction Ticket** | **Unique Experience** | |  |  |  |  |   (C) For welcome ceremony bookings:   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **For 50 – 199 pax** | **Date** | **Arrival Flight** | **ETA** | **No of Pax** | |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **For 200 pax or more** (up to 3 rounds of welcome ceremony) | **Date** | **Arrival Flight (1)** | | **ETA** | | **No of Pax** | |  |  | |  | |  | | **Date** | **Arrival Flight (2)** | | **ETA** | | **No of Pax** | |  |  | |  | |  | | **Date** | **Arrival Flight (3)** | | **ETA** | | **No of Pax** | |  |  | |  | |  | | **Airport(s)** | Please indicate the location of the welcome ceremony (eg Incheon International Airport) | | **Event Venue** | | Please indicate the location of the event venue (eg COEX, Hall 4, time, date) | |  |  |  | | --- | --- | | **Welcome Ceremony Option** |  |   (D) For Korean non-verbal performance booking:   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Name of Performance** | **Location of Theatre** | **Date** | **Time** | **No of Pax** | | Eg Bibap | Eg Seoul |  |  |  |   (E) For admission ticket to tourist attraction booking:   |  |  | | --- | --- | | **Date of Visit** | **Tourist Attraction** | |  | Eg Everland | |  |  |   (F) For unique experience booking:   |  |  |  |  | | --- | --- | --- | --- | | **Date of Visit** | **Location** | **Vendor** | **Experience** | |  | Eg Seoul | Eg REAL KPOP | Eg KPOP Dance Class | |  |  |  |  |   (G) For other approved claimable:   |  | | --- | |  |  1. Please submit the application form with supporting documents **to ~~~~@knto.or.kr**  * Incentive support application form * Tour itinerary (in word document) * Passenger list with names of all traveler as in passports, date of birth and nationalities (in excel document)  1. All applications have to submit to **KTO Branch Office** **at least 2-week** before group departure. 2. Applicable for groups of 10 passengers and above (**not applicable** for series and private groups, FITs) 3. KTO HQ **shall not entertain any direct requests** from Korean land operators. |